

## **Annex 1. Tender Sheet**

**1. Procurer:** Naše klasje d.o.o., Raška 35, 10000 Zagreb, Croatia

**2. Object of Procurement (please circle the offered procurement group):**

### **Group 1 – Packing and labeling machine**

- Horizontal packaging machine with foil roller and sealing box
- Motorized foil unwinding
- Infeed conveyor with a length of 1500 mm or more
- Parts of the machine that make contact with final product made from stainless steel
- Easy access for cleaning
- Integrated touch screen with graphically shown operating groups and their statuses
- 60 or more customizable working programs
- Width of foil roller 500 mm or more
- Longitudinal sealing by means of a pneumatic mechanism that can be controlled by a switch
- Pneumatic opening of sealing wheels and rod when machine is stopped
- Transverse sealing box (width 200 mm or more) with electrical safety switch
- Outfeed conveyor length 700 mm or more
- Machine equipped with safety protection in accordance with applicable legal requirements
- **Controlled diagnostics for faster fault finding online**
- Side restraints for proper sizing of packing portions
- Ability to print with date added (shelf life of packaged product)
- Packing speed: 22 bags per minute or more
- **Brushless servo motors**
  - **Box- motion horizontal**
  - **Box Motion sealing clamp**
  - **Infeed Conveyor**
  - **longitudinal Sealing wheels**



The Tenderer confirms that he offers the object of procurement of the above mentioned technical specifications (please circle):

YES                      NO

### **Group 2 – Machine for dumplings**

- Machine for continuous vacuuming, filling and portioning
- Rotary vane pump with 3 or more vanes and 6 or more chambers
- Container capacity of 150 l or more with measurement
- Filling the filler with a mass of 65% or more in the product
- Integrated CAN-BUS<sup>1</sup> control with graphical display of all settings, functions and fault information
- Vacuum pump with a capacity of 12 m<sup>3</sup> / h or more
- Program memory for 80 or more filling programs
- Portion weight adjustable from 5 to 200 grams (it is also acceptable if adjustability is less than 5 grams or more than 200 grams)
- Portioning speed - 500 or more portions per minute depending on the weight of the portion
- Interconnection of machine auxiliaries via remote control interface
- Filling rate adjustment - up to 2000 kg per hour or more
- Vacuum pump has a free intake (no oil loss)
- Vacuum level can be adjusted
- Vacuum pump automatically shuts down during a filling pause
- Feed system is vented during a filling pause
- Parts in contact with food are easily removable and washable to save water while washing the machine

The Tenderer confirms that he offers the object of procurement of the above mentioned technical specifications (please circle):

YES                      NO

By signing this document, the Tenderer confirms he will provide the subject of procurement in accordance with above stated technical specifications.

### **3. Tenderer:**

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<sup>1</sup> CAN-BUS is a computer protocol and database network, designed to allow microcontrollers and devices to communicate with each other without a host computer



- Authorized person of the tenderer:.....

#### 4. General Information about the Tenderer:

- Tenderer company name: .....
- Residence address: .....
- OIB / identification / registration number:.....
- Account number (IBAN): ....., name of bank:.....
- Tenderer is in a VAT system (circle the answer):  
YES      NO
- Postal address: .....
- E-mail address: .....
- Contact person for Tenderer: .....
- Phone: .....

#### 5. Tender Price (please write the prices for the offered groups of procurement):

Group 1. Packing and labeling machine:

Total Tender Price without VAT: ..... (in numbers)

Group 2. Machine for dumplings:

Total Tender Price without VAT: ..... (in numbers)

#### 6. Tender validity period (minimum 90 days)

.....

#### 7. Warranty Period (in months):

Group 1: .....

Group 2: .....



**8. Offer number or designation<sup>2</sup>:** .....

**9. Existence of a subcontractor or community of tenderers** (enter YES or NO):  
.....

In the event that our tender is accepted, we are ready to deliver the goods in the manner and under the conditions laid down in the public procurement documentation.

Date: .....

Tenderer:

\_\_\_\_\_

*(Authorised person signature and company seal/stamp)*

<sup>2</sup> The Tenderer independently assigns the offer number or designation as desired according to his records. In the case of selection of the tenderer, the procurer may put this number when making a payment.

## Annex 2. Bid Sheet

Tenderer company name: .....

Residence address: .....

OIB / Identification / Registration Number: .....

### Group 1 – Packing and labeling machine - write the offered specifications:

NUMBER	CRITERIA FOR QUALITY EVALUATION	CRITERIA FOR EVALUATION	OFFERED VALUE
1.	Pre-settings for adding gas when packing, including a nozzle and an electric valve	YES	
		NO	
2.	Possibility of remote maintenance of the machine	YES	
		NO	
3.	There is a sensor of photocell on the inlet to detect the product (no filling if there is no product)	YES	
		NO	
4.	Number of customizable working programs	91 or more programs	
		from 81 to 90 programs	
		from 71 to 80 programs	
		from 61 to 70 programs	
5.	Product packaging speed (number of bags per minute)	29 or more	
		26 - 28	
		23 - 25	
6.	Width of transverse sealing box	251 mm or more	
		201 - 250 mm	
7.	Possibility of choosing a fixed or adjustable frame for product design, depending on the type of product	YES	
		NO	
8.	Width of foil roller	581 mm or more	
		541 - 580 mm	
		501 - 540 mm	
9.	Length of infeed conveyor belt	1901 mm or more	
		1701 mm - 1900 mm	
		1501 mm - 1700 mm	
10.	Length of outfeed conveyor belt	901 mm or more	
		801 - 900 mm	
		701 - 800 mm	

11.	Automatic shutdown of the machine when work stops or automatic standby after work stops	YES	
		NO	
12.	Possibility of operating the machine for people with disabilities	YES	
		NO	

- The price of the machine: \_\_\_\_\_
- VAT amount: \_\_\_\_\_
- Total price for Group 1: \_\_\_\_\_

**Group 2 - Machine for dumplings - write the offered specifications:**

NUMBER	CRITERIA FOR QUALITY EVALUATION	CRITERIA FOR EVALUATION	OFFERED VALUE
1.	Container capacity	231 l or more	
		191-230 l	
		151-190 l	
2.	Capacity of vacuum pump	15 m <sup>3</sup> /h or more	
		13 - 14 m <sup>3</sup> /h	
4.	Possibility of granulate filling	YES	
		NO	
5.	Portioning speed	551 portions per minute	
		501 - 550 portions per minute	
6.	Filling programs memory	91 programs or more	
		81-90 programs	
7.	Adjustable filling rate	2601 kg/h or more	
		2301 - 2600 kg/h	
		2001 - 2300 kg/h	
8.	Possibility of connecting additional devices to the machine	YES	
		NO	
9.	Machine frame made from stainless steel	YES	
		NO	
10.	Ability to operate the machine for people with disabilities	YES	
		NO	

- The price of the machine: \_\_\_\_\_



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- VAT amount: \_\_\_\_\_
- Total price for Group 2: \_\_\_\_\_

Date: .....

Tenderer:

\_\_\_\_\_

*(Authorised person signature and company seal/stamp)*

### **Annex 3. Information on Tenderer Community**

**1. Procurer:** Naše klasje d.o.o., Raška 35, 10000 Zagreb, Croatia

**2. Object of Procurement:**

- **Group 1** – Packing and labeling machine
- **Group 2** - Machine for dumplings

**3. General information about the community of tenderers:**

a) Company name of a member of the community of tenderers: .....

- Residence address: .....
- OIB / Identification / Registration Number: .....
- Account number: .....
- Tenderer is in a VAT system:      YES      NO
- Postal address: .....
- E-mail address: .....
- Contact person for Tenderer: .....
- Telephone number: .....
- Amount of the offer fulfilled by a member of the community of tenderers  
.....
- Parts of the Tender to be filled in by the member of the community of tenderers  
(specify according to the specifications of the Technical specifications in the  
Tender Documents, add lines as necessary): .....

b) Company name of a member of the community of tenderers: .....

- Residence address: .....
- OIB / Identification / Registration Number: .....
- Account number: .....
- Tenderer is in a VAT system:      YES      NO
- Postal address: .....
- E-mail address: .....
- Contact person for Tenderer: .....
- Telephone number: .....
- Amount of the offer fulfilled by a member of the community of tenderers  
.....





- Parts of the Tender to be filled in by the member of the community of tenderers (specify according to the specifications of the Technical specifications in the Tender Documents, add lines as necessary): .....

Date .....

Tenderer:

\_\_\_\_\_

*(Authorised person signature and company seal/stamp)*

## **Annex 4. Information on subcontractors**

**1. Procurer:** Naše klasje d.o.o., Raška 35, 10000 Zagreb, Croatia

**2. Object of Procurement:**

- **Group 1** – Packing and labeling machine
- **Group 2** - Machine for dumplings

**3. Tenderer:**

- Company name: .....
- Residence address: .....

**4. Information on subcontractors**

- Company name: .....
- Residence address: .....
- OIB / identification / registration number: .....
- Account number: .....
- The amount of the contract which goes into a subcontract: .....
- Parts of the Tender to be filled in by the subcontractor (specify according to the specifications of the Technical specifications in the Tender Documents, add lines as necessary): .....

Date .....

Tenderer:

\_\_\_\_\_  
(Authorised person signature and company seal/stamp)



## Annex 5. Statement of Good Conduct

Company:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

OIB / identification / registration number: \_\_\_\_\_

Authorized / responsible person:

Name: \_\_\_\_\_

OIB / identification / registration number: \_\_\_\_\_

Under penalty of perjury, we give a declaration that the business entity has not convicted for offenses detailed in the Croatian Public Procurement Act ( NN 120/2016, Art. 251), which is relate to:

- participation in a criminal organization
- corruption
- fraud
- terrorism or crime
- money laundering or terrorist financing
- child labor or other forms of trafficking in human beings

In \_\_\_\_\_ (place), \_\_\_\_\_ (date).

\_\_\_\_\_  
(Name of authorised person)

\_\_\_\_\_  
(Authorised person signature and company seal / stamp)



## Annex 6. Statement of Business Continuity

Company:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

OIB / identification / registration number: \_\_\_\_\_

Under penalty of perjury, we declare that our company is not a subject to bankruptcy proceedings or liquidation proceedings, nor are its affairs administered by the court, nor has it entered into an arrangement with creditors or suspended its business activities, nor is the subject of proceedings for these activities, nor is it in an analogous situation arising from a similar procedure provided in national legislation or regulations of the country in which we have established.

In \_\_\_\_\_ (place), \_\_\_\_\_ (date).

\_\_\_\_\_  
(Name of authorised person)

\_\_\_\_\_  
(Authorised person signature and company seal / stamp)



## Annex 7. Payment of Taxes

Company:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

OIB / identification / registration number: \_\_\_\_\_

Under penalty of perjury, we declare that we are fulfilling all the obligations related to tax payment in accordance with the legal provisions of the country in which we have residence.

In \_\_\_\_\_ (place), \_\_\_\_\_ (date).

\_\_\_\_\_  
(Name of authorised person)

\_\_\_\_\_  
(Authorised person signature and company seal / stamp)

## **Annex 8. Statement of absence of conflict of interest**

Company:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

OIB / identification / registration number: \_\_\_\_\_

Authorized / responsible person:

Name: \_\_\_\_\_

OIB / identification / registration number: \_\_\_\_\_

Under penalty of perjury, we declare that no responsible person within the company nor the company's owners nor the company itself are in a conflict of interest with the Procurer, with his owners nor with any responsible person within the company of the Procurer. Conflict of interest means the procurement of goods or services from blood related relatives to the third knee, from relatives through marriage to the second knee, to the founders, owners and affiliated companies companies and persons.

The company Naše Klasje d.o.o. has the following affiliates with which we have no conflicts of interest:

- N. i Z.- PROMET d.o.o.

Individuals with whom we are not in conflict of interest are:

- Zoran Šimunić – OIB 33272097998
- Marina Šimunić – OIB 79574804250
- Damir Rendulić – OIB 82534736473
- Valentina Salaj Četković – OIB 10696277903

In \_\_\_\_\_ (place), \_\_\_\_\_ (date).

\_\_\_\_\_  
(Name of authorised person)

\_\_\_\_\_  
(Authorised person signature and company seal / stamp)



## Annex 9. Statement of Qualification of a Person for Setup and Installation of Machine

Company:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

OIB / identification / registration number: \_\_\_\_\_

Under penalty of perjury, we declare that we have at our disposal at least one person who will perform the setup and installation of the machine (please circle the offered group of procurement):

- **Group 1** – Packing and labeling machine
- **Group 2** - Machine for dumplings

The person /persons at our disposal have the professional skills, knowledge and experience for the setup and installation of the machine.

In \_\_\_\_\_ (place), \_\_\_\_\_ (date).

\_\_\_\_\_  
(Name of authorised person)

\_\_\_\_\_  
(Authorised person signature and company seal / stamp)